

**SAHAM TONEY PARISH COUNCIL
MINUTES OF A MEETING HELD ON THE 6TH NOVEMBER 2017**

A meeting of the Parish Council was held on the 6th November 2017 at 7.30 p.m. at The Wells-Cole Community Centre.

Present – Mr. B. Hinkins in the Chair supported by Messrs M. Bohn, T. Bunce, N. Creek, R. Harrold, J. Laws and Ms. K. Avery and Ms M. Baldwin.

1. Apologies for Absence: Apologies received and accepted from Mr. C. Jordan (County Councillor)

2. Declaration of Interest in Items on the Agenda: No councillor declared an interest in any agenda item.

3. Minutes: The Minutes of the meetings held on the 2nd and 20th October 2017 were proposed by the Chairman and unanimously agreed.

4. Matters Arising from the Minutes and Action List:

- Pot holes, weeds in roads in estates and overgrown verges obscuring signposts – work still not done – report again
- Smell in Richmond Road – nothing further heard – this will be deleted from the Action List. Mr. R. Harrold said it was important that parishioners still reported any smell that occurs.
- Bridge from Warwick Farm – on Agenda
- Silted drains and water courses – report again
- Metal culverts in Hills Road – report again
- Overgrown hedge at 1A The Oval – report again.
- Himalayan Balsam – Work Party will be formed to look at this – ask for parishioners help in the February Saga.
- Bridge on Cley Lane and coping stones – repaired.
- Sunken manhole covers on Pages Lane – still not done.
- Hedge on Bell Lane on the Mere side reported to Highways but nothing heard
- Drainage Report – Mark Ogden had informed that the draft Flood Investigation Report into the flooding at Saham Toney and Watton has been passed to all relevant drainage organisations for comment. The deadline for comments is 17th November. The aim is to release the report to all affected parties by the end of November.
- Glass in the WCCC Car Park – the Police had been asked to monitor the car park.
- Siting of gym equipment – on Agenda
- Damage to backing sheet of laminated board for the step to climbing frame at Community Centre – Mr. N. Creek said it will need repairing in due course.
- Community Orchard – this is going ahead at the Playingfield. Mr. T. Bunce had received information from the East of England Apple and Orchard Society and the prices of fruit trees is the same as at Didlington. There is money available but they will only grant money for an orchard in a secure area.
- Bush on the corner of Bell Lane – owners contacted
- Traffic Survey – NCC contacted.

5. Reports from District/County Councillor: Mrs. T. Hewett had circulated a report to all councillors and highlighted the main points. Chief Inspector Paul Wheatley had given a presentation to the full council meeting at Breckland on the new model of policing following the decision to remove the posts of PCSO's .

- Norfolk will lose 115 PCSO's and gain 64 sergeants and 1 Chief Officer. Breckland will lose 15 PCSO's and gain 14 PC's and 4 sergeants and all will have powers to arrest. The Police Stations in Dereham and Thetford will be manned 24/7 – this includes a response team. Appointments to see the police in person can also be made at Dereham and Thetford. All PCSO's will be offered full time employment in policing jobs
- Moonshot Team members are in vehicles with automatic number plate recognition and they will be shared with Kings Lynn. OPT will continue working with the Council on anti-social behaviour and Neighbourhood Policing team will continue to investigate crimes reported. Wayland Prison has 2 PO's stationed there and Wayland Academy will continue to have a PO on site.
- Amy Lucas, the Engagement Officer is responsible for community liaison, Specials, Neighbourhood Watch and Speed Watch, Social media and Parish Council liaison but she is only one responsible for 112 parishes. Mrs. T. Hewett had suggested that liaison with the District Councillor would be more productive.
- SNAP meetings will continue and Parish Councils are asked to send a representative if possible – Mrs. Hewett will attend as many as possible. Next meeting is on the 29th November.

A presentation by Parkwood Leisure (Dereham and Thetford Leisure Centres) was also made. It is 10 years since the PFI agreement between Parkwood and Breckland. The number of participants is going up year on year with 700,000 visits over the past year. Over 65's can join the gym for £15 per month and swim with paying grandchildren free of charge

Mrs. T. Hewett also said that when a Parish Council becomes inquorate Section 91 of the Local Government Act allows the District Council to appoint a sufficient number of parish councillors on a temporary basis in order for business to be continued. In order to minimise any delay in the future, Breckland Council agreed to delegate the authority to make Section 91 orders to the Returning Officer so that a parish would not have to wait until the next Full Council meeting to be able to continue.

Mr. R. Harrold asked who was responsible for fly tipping. Mrs. T. Hewett said on private land it is the owner, on public land it is Breckland (SERCO). Mr. Harrold said an article in the latest Breckland Magazine had asked for help to tackle fly tippers saying report instances but don't tidy it up or remove anything because there may be evidence that could identify the culprits. Mrs. T. Hewett will check this. Offenders can be required to pay the full clean-up costs and a fine of up to £50,000

5A (Item 13 on Agenda) To discuss the bridge from the Warwick Farm development to the Community Centre: The Chairman said he proposed that the Council vote on the following proposal which needs the support of two thirds of the councillors in order to change the resolution made 6 months' ago:-

“It has now been agreed, to avoid any contentious issues, to leave the access as it is with the responsibility of the crossing and insurance with the developer as stated. This will be assessed on a six month basis to approve its worth. There will be a 20 metre wide fence erected at the edge of the dog walk to prevent any motor vehicles entering the Wells-Cole land. This will also avoid any right of way being created and access to all facilities will be via the dog walk.”

All councillors unanimously agreed with this motion. Clerk to write to Clayland.

The Chairman said a parishioner had reported a fly tipping incident close to the entrance to Ladybird Lane on the Wells-Cole land. Six large bags of rubbish – silver/white in colour with yellow draw strings and the remains of a white painted cot had been discarded in separate locations. This was reported to Breckland’s enforcement officer by the Chairman on 1st November however returning later in the day, most of it had disappeared. The Enforcement Officer paid a visit to the site on the 2nd November to assess if there was any forensic evidence but there was nothing remaining. The Chairman asked that all parishioners keep their eyes and ears open and report anything suspicious.

6. Time Allocated for Members of the Public to Speak:

A parishioner asked about the funding for the proposed fence and the Council replied that this was covered by a grant.

A parishioner reported that a European Hornet had landed on her child’s head at the Community Centre land. No other incidents had been reported.

7. To discuss a proposed development on Ovington Road; Mr. Jamie Bird presented drawings and spoke about a small development of 3 houses between No.24 and Brick Kiln Cottage on Ovington Road. Mr. Bird has lived in the village for seven years and one of the houses will be for himself and family. The frontage of the site is included within the settlement boundary and the proposal has been discussed in principle with the planning authority. The homes are set back from the road to ensure they preserve as many trees along the frontage as possible. The plans have been discussed with the neighbouring properties and NCC highways. Mr. Bird is aware of the concerns over flooding and rainfall but, as he plans to live on the site, he has engaged a good firm of engineers who will ensure the ditch network is suitably improved to make sure it works effectively for the long term. He has made an application to put a culvert in the ditch between the site and Brick Kiln Cottage.

The Chairman thanked Mr. Bird for his presentation and also for speaking to the NP Work Group. The Chairman asked about the overhead power line. Mr. Bird replied that he is still in discussion with UK Power Networks as to what will be put underground. Mr. R. Harrold said that 10 properties will be built adjoining the site and their water is going to be pumped into the ditch at the side. He is speaking on behalf of the residents of Chequers Lane who were flooded in June 2016. Mr. Harrold understands that there will be two electric pumps to pump from a holding area – if the power fails where will the water go?

8. Correspondence:

- Email from Police contact re car park at the Community Centre suggesting a gate or a simple chain has helped with problems in other areas. The Council agreed this was not feasible as cars would simply drive over the grass to enter the car park and someone would have to be responsible

for unlocking and locking. The Police will check the area when time and workload allows.

- Email from parishioner informing that the Parish Council can apply for a Traffic Regulation Order regarding the heavy works traffic using Ovington Road. The parishioner had now supplied the contact details for NCC and the Clerk will look into this further. Councillors pointed out that if Ovington Road was closed to heavy vehicles they would use Cley Lane and then another problem would be created. All parish roads suffer from heavy vehicle use.
- Email re consultation re removal of PCSO's – it was agreed not to comment.
- Email from a parishioner re graffiti at the Play Park – the Chairman had painted over some of the offending graffiti but the Play park Inspector had informed that there was still more – the Chairman will check again.
- Email from parishioner re fly tipping and dog mess - three bags of rubbish had been found and thrown in the brambles at the top of the dog walk. They had disposed of the rubbish in the WCCC bin. There was also a lot of dog mess on the field.
- Email from parishioner re fireworks – reporting that fireworks had been set off after 11.00 p.m. on the night of 4th November. They were very loud and sounded like a military firing range and came from the Mere area. The Council will ask through Saga that parishioners are more responsible and considerate for others when letting off fireworks.
- Email from Play Park Inspector re graffiti on the slide – some still remains. Also saying that it might be prudent to inform the Wells-Cole that people are dumping rubbish on the site – Mr. J. Laws will inform the committee.

9. To Approve Accounts for Payment: The following accounts are due for payment:-

- NALC - £66.00 – Cemetery Management Training
- Modicum Planning Ltd - £230.60 – NP Inception Meeting
- Mrs. J.S. Glenn - £485.96 – Salary
- Saham Saga - £32.50 – extra payment to Saga

The payment of the above accounts was proposed by Mr. N, Creek, seconded by Mr. J. Laws and unanimously agreed.

The Clerk asked if councillors had any thoughts on the Budget for 2018/19. No suggestions were made and it was agreed to hold a Budget Meeting on 28th/30th November – clerk to email for best date for all councillors.

10. To consider any Planning Matters: Planning Permission received to Plan 3PL/2017/0415/F – residential development of 4 dwellings at The Willows, Cley Lane and Plan 3PL/2017/1152/HOU/3PL/2017/1153/LB – replacement porch, construction of terrace, new entrance gates and repair and refurbishment of building at Saham Lodge, Chequers Lane. The following plan was discussed:-

- Plan 3PL/2017/1342/HOU – side extensions to domestic residential bungalow (single storey) at 12 Mill View – no objections

11. To discuss quotes for installing the Gym Equipment: Two quotes had been received from Trell (for two different surfaces) and Wil Smith. Both quotes were more than the Council had

anticipated spending and Mr. T. Bunce will contact Fenland Leisure as these were the people who installed the equipment at Necton for a quote. To be on December Agenda. Clerk to thank Trell and Wil Smith for their quotes.

12. To discuss work to make good land at the Community Centre which was caused by UK Power Networks: Mr. T. Bunce will price the equipment needed for the fencing and the work will be carried out by councillors. Mr. J. Laws to enquire about a post driller. The Clerk will contact UK Power Networks and ask if they will come out and trace the electricity cable.

13. Already discussed under 5A

14. To discuss quote for Tree Survey at the land at the Community Centre: The clerk has only managed to get one quote having approached three people. The quote was from Ravencroft Tree Services Ltd in the sum of £325 + VAT. It was proposed by Mr. T. Bunce, seconded by Mr. M. Bohn and unanimously agreed that the Council accept this quote.

15. Update on the Neighbourhood Plan: The Chairman thanked all who attended the Extraordinary Meeting on the 20th October 2017. The purpose of the meeting was to clarify and vote on the NP progress. In addition to this an assessment of funding to employ a company to carry out the task of correction (if any) before the NP submission at Reg 14 was agreed.

16. To discuss moving the Notice Board from the front of the Old Post Office, Richmond Road: The Chairman said that due to alterations at the Old Post Office the Notice Board needs to be relocated. It could be put on the side of the building but this would not be immediately noticeable to people. The Chairman had asked Mr. N. Creek to ask the landlady at The Bell if we could put two posts by their fence and put the board there – this would save having to get permission from Highways if we located it elsewhere. To be on the December Agenda.

17. To agree any items to be discussed by the Working Group – No matters to be discussed.

18. To consider any applications to fill the vacancies on the Council – No candidates.

19. To consider reports from outside organisations: Mr. R. Harrold said the Community Fridge at the Wayland Partnership is now up and running. The fridge is in the Reception at Wayland House and is supported by the local bakery, Tesco and Sainsburys. It is for perishable products only and is monitored by the Partnership. The Mosaic Exhibition is on at the Gallery and the Christmas Exhibition Preview is on 24th November – rsvp if you would like to attend.

20. Items for the next agenda (not for discussion): The following items to be on the December Agenda:- Budget and Precept 2018/19; Siting of Gym Equipment, Fencing for Community Centre land and Re-positioning of Notice Board.

21. To Confirm the Date and Time of the Next Meeting: Monday 4th November at 7.30 p.m at the Wells-Cole Community Centre.

The meeting closed at 9.10 p.m.

Parish Matters:

Mr. J. Laws reported a pot hole outside 82 Richmond Road and the lack of dog bags in the dispenser at the dog walk – Clerk to check this.

Mr. J. Laws said the bridge on Richmond Road has been damaged again – Clerk to report to Highways.

Mr. R. Harrold said that there was a bus stop shown at the junction of Bell Lane/Chequers Lane on the Clayland plan for Warwick Farm. This had been queried with County Hall who had never replied. With the building of the new property on Chequers Lane there would not be enough room for a bus stop if there should be one there.

Mr. R. Harrold said he was concerned about the drainage work being done at the site of the new property on Cley Lane and thought NCC drainage department should be made aware.